



AAERT Exam

Preparation Course

Offered By Transcription Certification Institute

Course Duration: 4-6 weeks (100% online)





Features and Benefits



In-depth Curriculum



Interactive Learning



Practice Exams

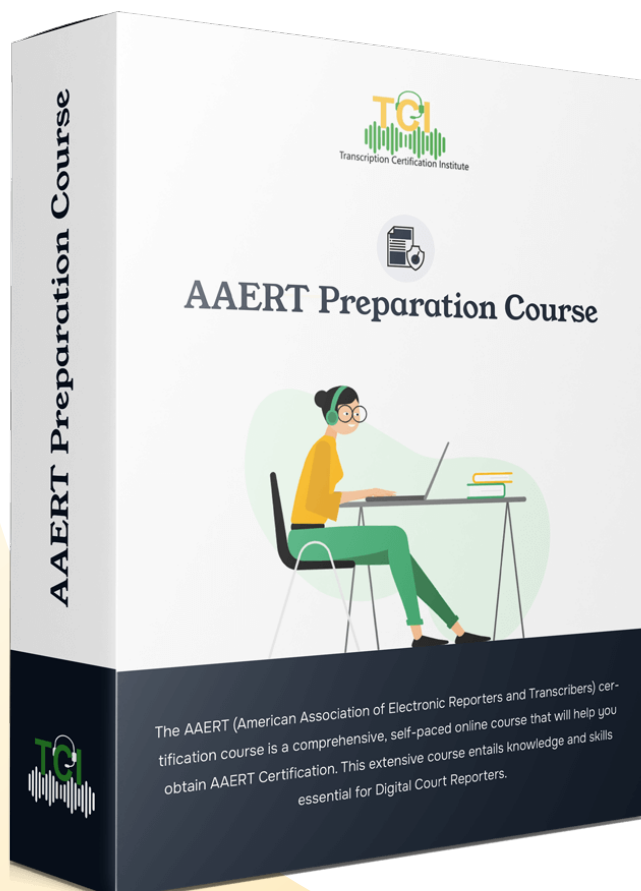


Comprehensive Study Materials



Flexible Learning Options

Course Overview



The AAERT Exam Preparation Course is an intensive online program designed to prepare individuals for the AAERT certification exam. Through a series of interactive modules, participants will develop a deep understanding of digital court reporting practices and essential skills required for success in the field.



Course Content

1. Understanding Court Systems:

- ✔ Structure of the court system
- ✔ Legal frameworks
- ✔ Jurisdictional differences

2. Digital Reporting Technology Essentials:

- ✔ Overview of digital reporting hardware
- ✔ Key software used in digital court reporting
- ✔ Integration of hardware and software

3. Equipment Setup:

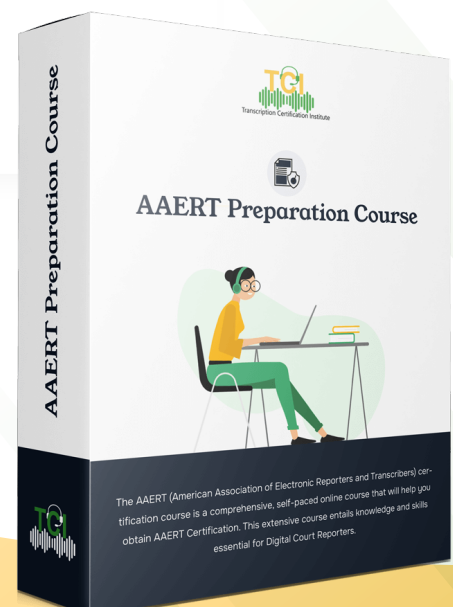
- ✔ Initial equipment setup
- ✔ Troubleshooting common issues

4. Digital Annotation Techniques:

- ✔ Annotation tools in court reporting software
- ✔ Best practices for accurate annotations
- ✔ Real-time vs. post-session annotation

5. Comprehensive Reporting Workflow:

- ✔ Pre-hearing preparation
- ✔ In-session protocols
- ✔ Post-session procedures
- ✔ Transcript delivery process





Course Content

6. Professional Conduct and Etiquette:

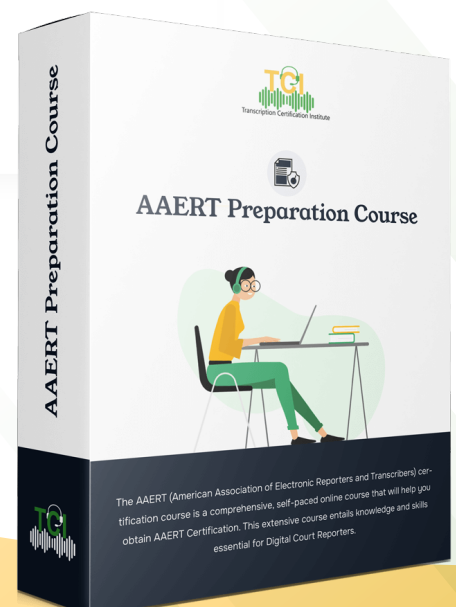
- ✔ Courtroom behavior standards
- ✔ Ethical guidelines for court reporters
- ✔ Confidentiality and impartiality

7. Legal Terminology Mastery:

- ✔ Common legal terms
- ✔ Specialized legal phrases
- ✔ Contextual understanding of terminology

8. Advanced Online Research Skills:

- ✔ Reliable legal resources
- ✔ Effective search strategies
- ✔ Verifying information credibility



About



Transcription Certification Institute

Transcription Certification Institute (TCI) is a premier online training and certification provider with over 15 years of expertise, preparing individuals for successful careers in medical, legal, and general transcription. Our comprehensive programs feature expert-led courses, practical exercises, and industry-recognized certifications, ensuring graduates are well-equipped for the transcription industry.

Additionally, TCI offers a specialized AAERT Exam preparation course, helping students excel in the American Association of Electronic Reporters and Transcribers certification exam. Committed to quality education and professional growth, TCI provides flexible, accessible, and affordable training solutions, empowering students to achieve their career goals.

www.transcriptioncertificationinstitute.org

Thank You!